

EDGE HILL HEIGHTS HOMEOWNERS ASSOC.
ARCHITECTURAL MODIFICATION REQUEST
For Structural/Landscape Addition or Modification

Please submit to:

Jeffrey Charles & Associates Inc
6422 Grovedale Dr, Suite 201C
Alexandria, VA 22310
sarah@jeffreycharles.com
(703) 924-6737 (fax)

Date: _____

Name: _____ Telephone: Daytime: _____

Address: _____ Evening: _____

DESCRIPTION/DIAGRAM OF MODIFICATION REQUESTED: Please include, where applicable: site plan showing size and location of improvement to residence and adjoining properties; manufacturer's brochure; color samples; grading plan; and a detailed description, sketch or picture of addition or modification. Attach additional sheets if required.

Estimated start date: _____ Estimated completion date: _____

I (We) acknowledge and agree that I (we) will be solely liable for any claims, including without limitation, claims for property damage or personal injury, which may result from the requested addition or modification. I (We) indemnify the Homeowners Association from and against any and all such claims. I (We) understand and acknowledge that I (We) am (are) responsible for complying with all applicable codes and ordinances, and for obtaining all necessary permits and inspections for the requested addition or modification and further that I (We) am (are) responsible for all maintenance, repair and upkeep of said addition or modification.

(Signature of Owner)

(Signature of Co-Owner)

ACTION BY THE ARCHITECTURAL REVIEW COMMITTEE

(Received by Mgmt Agent)

(Notice Sent by ARC)

[] Approved as requested

[] Approved subject to the following conditions: _____

[] Disapproved for the following reasons: _____

(ARC Representative)

(Date)

(ARC Representative)

(Date)

(ARC Chairperson)

(Date)